Children are not to arrive before 8:00 a.m. unless accompanied and supervised by an adult. This time was set at the district level. Staff will open side doors for student entry at 8:00 a.m. Specific line-up/entry procedures may vary based on grade level and will be communicated by classroom teacher. Instruction begins at 8:15 a.m. Students not in their classrooms will be marked tardy unless inclement weather has created extra-long drop off lines. District 203 policy states that children are to enter the school immediately upon arrival if the temperature or wind-chill is zero or below.

We highly encourage walking to school, however, for those families that need to drive, please follow our traffic plan. Your cooperation in implementing the traffic plan is vital to the safety of our children.

All Maplebrook drop-off and pick-up traffic will flow from the south to the north (Redstart toward Bailey) see map. Please note the following traffic pattern and safety rules:

DROP-OFF

- 1. There are two drop-off zones: the front circle drive and the blacktop parkway on Warbler Drive. Staff will direct your car to one of the designated areas, alternating between the two. Please follow verbal directions from staff/volunteers and rules posted on signs.
- 2. Stay in your lane and staff will direct traffic exiting the circle.
- 3. Parents arriving before 8:00 a.m., and intending to stay past 8:15, may park in the circle drive or the designated parking spots located on the south side of the building. Parents who wish to park and escort students to the building between 8:00-8:15 a.m. must utilize the street parking that is available north of the drop-off zone on Warbler Drive (see map).
- 4. Parking is not permitted on the west side of Warbler from 8:00-8:20 a.m. and from 2:15-2:45 p.m.
- 5. We ask that parents model pedestrian safety by using the crosswalk and sidewalks and follow requests from our staff and Safety Patrols. Do not cross between vehicles.

DISMISSAL

- 1. Dismissal is at 2:30 p.m. School supervision ends at 2:45 p.m. Please be prompt when picking up your student(s). After school staff meetings begin at 2:45 p.m.
- 2. District 203 buses will pick up students on the side of the building by the parking lot.
- 3. Students will be escorted to the front circle for pick up from other vehicles.
- 4. All cars entering the front circle must be traveling north on Warbler (no left turns). Staff will direct vehicles into the circle. Please display the paper name placard issued to you to help expedite the loading of students.
- 5. Once your vehicle is loaded, you may exit the circle and turn left or right onto Warbler.
- 6. If you park in the circle or in the visitor's space on the south side of the building, we ask that you remain until after all traffic has cleared.

